**Offer Letter for the Post of**

 **Date :**

To

Dear<**Employee Name>**,

 On behalf of <**Company name and location>**, I am pleased to confirm offer of employment to you to join Vision Tech Solutions Private Limited as <**DESIGNATION>.**

 Based upon your credentials and the information shared during your interview, we feel that you will be able to make an outstanding contribution to our Organization.

 Your starting consolidated salary will be <**Rs.XX, XXX> /- (**Rupees ………………….. only) per month. You may also eligible for other compensation and fringe benefits subject to terms set by >, any of which may be amended from time to time.

 The representations contained in this offer letter and enclosures supersede all prior written or oral presentations or communications pertaining to <**Company name>’** s offer of Employment.

We hope that you find this offer acceptable and that your decision will be to join the <**Company name>**

 **Our Offer is contingent upon satisfactory evidence and verification of your credentials - Educational Qualification. Past Experience, Pay slip and Passport.**

**For**

**Human Resources**